



NOTICE TO PROCEED

PO No. : PO19-00702-NCSE
 NOA No. : 2019-PSNOA206-BACNOA6-PSC

MS. SUSANA CUA
UNIVERSAL TOWEL MANUFACTURING COMPANY INCORPORATED
 54 San Francisco St., Karuhatan
 Valenzuela City

Dear Ms. Cua:

The attached Purchase Order having been approved, notice is hereby given to **UNIVERSAL TOWEL MANUFACTURING COMPANY INCORPORATED** that performance for **Supply and Delivery of SEA Games Towels with Canvass Bags for the 30th SEA GAMES** under **PB# 19-286-6** opened on **25 September 2019**, shall commence effective on the date of receipt of this Notice:

Lot No.	Item/Description	Qty/Unit	Unit Price	Total Amount
1	SEA Games Towels with Canvass Bag	15,000 pcs	P700.00	P10,500,000.00

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

ARIEL R. CUNANAN

Designated Head of the Procuring Entity

Date of receipt of this Notice:

07. 18, 2019

Name of Authorized Representative:

SUSANA N. CUA

Signature of Authorized Representative:



CONTRACT/PURCHASE ORDER

No. **PO19-00702-NCSE**

To: **UNIVERSAL TOWEL MANUFACTURING COMPANY INCORPORATED**
 54 San Francisco St., Karuhatan
 Valenzuela City

Date October 16, 2019
 Reference: **PUBLIC BIDDING No. PB#19-286-6**
 Date of PB: 09-25-2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation

No. XXX dated XXX subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
1	SEA GAMES TOWELS WITH CANVASS BAG Note: For complete and detailed specification please refer to the attached Technical Evaluation Report which form part of this Purchase Order. Please submit a prototype sample of the item, to be approved by the joint inspection team of the PSC, PHISGOC, and the Procurement Service, before proceeding with the mass production. The prototype shall be compliant with the required technical specifications as well as with the exact shade of color provided in the Bidding Documents. - Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337 Revenue Regulation Nos. 16-05, 14-02, 12-01 & 2-98. - A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required for a period of three (3) months after the end-user's acceptance. - Please submit DR/Invoice & Copy of P.O to the	15,000	piece	700.00	10,500,000.00
TOTAL AMOUNT					P 10,500,000.00

PLACE OF DELIVERY:

PSC, Pablo Ocampo St., Malate Manila

DELIVERY INSTRUCTIONS:

Within **THIRTY (30) CALENDAR DAYS** from receipt of Notice to Proceed

FUNDS AVAILABILITY CERTIFIED BY:

with billing
ALLAN RAUL M. CATALAN

ACCOUNTANT

DATE

AUTHORIZED BY:

ARIEL R. CUNANAN

DIRECTOR

DATE

Purchase Order received and accepted
UNIVERSAL TOWEL MANUFACTURING COMPANY INCORPORATED

NAME OF SUPPLIER

Ms. Susana Cua

AUTHORIZED REPRESENTATIVE
 (SIGNATURE OVER PRINTED NAME)

Oct. 18, 2019

DATE RECEIVED

DUE DATE

COPY FOR: PROCUREMENT DIVISION



COPY FOR: PROCUREMENT DIVISION

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Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	Inspection Division after direct delivery of this item. -Please submit Warranty Certificate, if applicable -As a precondition for payment submit authenticated Import documents per DOF Order No. 87-91, if applicable -For PHILIPPINE SPORTS COMMISSION (PSC) 30th SEA GAMES -Ref APR# 19-0006S ISSUED BY: PD6				
TOTAL AMOUNT					₱ 10,500,000.00

PLACE OF DELIVERY: PSC, Pablo Ocampo St., Malate Manila	DELIVERY INSTRUCTIONS: Within THIRTY (30) CALENDAR DAYS from receipt of Notice to Proceed
FUNDS AVAILABILITY CERTIFIED BY: <u>ALLAN RAUD M. CATALAN</u> ACCOUNTANT	AUTHORIZED BY: <u>ARIEL R. CUNANAN</u> DIRECTOR
DATE: <u>10/16/2019</u>	DATE: _____
UNIVERSAL TOWEL MANUFACTURING COMPANY INCORPORATED NAME OF SUPPLIER	Ms. Sisaná Cua AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)
DATE RECEIVED: <u>07 18 2019</u>	DUE DATE: _____

COPY FOR: PROCUREMENT DIVISION